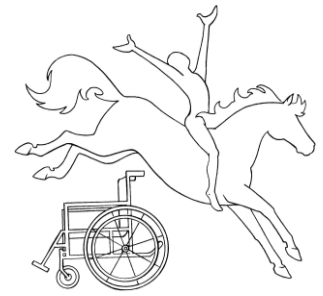




Ride On

Therapy Services



Serving the San Fernando and Conejo Valleys

Welcome to Therapy Services at Ride On!

To get started please fill out the following paperwork with all requested information. You may submit your paperwork via email at Office@Rideon.org, by fax (805) 309 – 5234 or at your nearest Ride On location. Once we receive your paperwork we will call you to schedule an evaluation. Following your initial evaluation, our therapists will determine if Hippotherapy is an appropriate treatment strategy for you/your child. At your weekly scheduled therapy session we will have a licensed therapist (physical, occupational, or speech), highly skilled horse handler, well-trained horses and safety assistants (as needed).

What to expect during therapy sessions:

Therapy sessions are scheduled for 45 minutes and may include treatment on the horse, in the area of the barn, indoors in the clinic, transitioning on/off the horse, patient and family education, and discussions regarding progress /goals.

Payments:

Payments are due at the time of service or monthly automatic payments with a credit card on file. The rate per treatment is \$115 for 45 minutes of therapy. Superbills can be provided upon request, for insurance reimbursement.

Cancellations:

Please provide as much notice as possible for upcoming cancellations. As we have several staff members (human and equine) involved with each session, and we have patients who may be able to fill in available time slots. You may be charged a fee if adequate notice is not given.

When our therapists are unavailable, we will have another therapist fill-in whenever possible.

During inclement weather (heat, rain, or wind) therapy may take place indoors, or may be cancelled. If there is any question, please call your therapist or our office to determine the status.

No-show/Late Cancellation Policy

Ride On will charge a \$25 no-show or late cancellation fee, if we are not provided adequate notice to cancel an appointment.

Thank you for choosing Ride On to provide therapy for you/your child, we are looking forward to working with your family.

Sincerely,

Ride On

Therapy Services- RO

Chatsworth

10860 Topanga Canyon Boulevard
Chatsworth, California 91311
818.700.2971 ph
805.309.5234 fx

Newbury Park/Thousand Oaks

401 Ronel Court
Newbury park, California 91320
805.375.9078
805.309.5234 fx

Patient's Application and Health History *to be completed by the Patient, or Parent/Legal Guardian*

GENERAL INFORMATION

Patient: _____
Date of Birth: _____ Age: _____ Height: _____ Weight: _____ M F
Address: _____
Phone: (____) _____ Alternative: _____
Email: _____
Employer/School: _____
Address: _____
Phone: (____) _____
Parent/Legal Guardian: _____
Address (if different from above): _____
Phone: _____
Referral Source: _____
Contact numbers: _____
How did you hear about us? _____

HEALTH HISTORY

Diagnosis: _____

Please indicate current or past problems in the following areas:

	Y	N	Comments
Vision			
Hearing			
Sensation			
Communication			
Heart			
Breathing			
Digestion			
Elimination			
Circulation			
Emotional			
Behavioral			
Pain			
Bone/Joint			
Muscular			
Thinking/Cognition			
Allergies			
Other			

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Application, Page 2

What medications are you currently taking, including over the counter medications? _____

Describe your abilities/difficulties in the following areas, include assistance required or equipment needed:

FUNCTION (i.e. Mobility skills such as transfers, walking, wheelchair use, driving/bus riding)

SOCIAL (i.e. Work/School including grade completed, leisure interests, relationships - family structure, support systems, companion animals, fears/concerns, etc. . .)

GOALS: (i.e. What would you like to accomplish through therapy?)

SCHEDULE: Please indicate preferences for location, day, time. Also, indicate times you are unavailable.

<u>CHATSWORTH:</u>	YES / NO	<u>NEWBURY PARK:</u>	YES / NO
WEDNESDAY afternoon	Y / N	TUESDAY afternoon	Y / N
THURSDAY morning	Y / N	WEDNESDAY afternoon	Y / N
THURSDAY afternoon	Y / N	THURSDAY afternoon	Y / N
FRIDAY morning	Y / N		

*OT only available on Thursday morning | *PT Only in Newbury Park

MEDIA/PHOTO RELEASE

I **CONSENT / DO NOT CONSENT** (circle one) to and authorize the use and reproduction by *Therapy Services-RO* of any and all photographs and any other audio-visual materials taken of me/my child for research, promotional material, social media, educational activities, exhibitions or for any other use for the benefit of the program.

Signature: _____ Date: _____
Patient, Parent or Legal Guardian

CONSENT FOR CARE AND TREATMENT

I, the undersigned hereby agree and consent for *Therapy Services - RO* to furnish care and treatment considered necessary and proper in treating my condition.

Signature: _____ Date: _____
Patient, Parent or Legal Guardian

Therapy Services- RO

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Patient's Authorization for Emergency Medical Treatment
Please Print Clearly

Patient's name: _____ Date of Birth: _____ Phone: _____

Address: _____

Diagnosis: _____

Physician's Name: _____ Medical Facility: _____

Physician Address/phone: _____

Health Insurance Co: _____ Policy #: _____

Allergies to medications? _____

Current medications: _____

In the event of an emergency, contact:

Name: _____ Relation: _____ Phone: _____

Name: _____ Relation: _____ Phone: _____

Name: _____ Relation: _____ Phone: _____

In the event emergency medical aid/treatment is required due to illness or injury during the process of receiving services, or while being on the property of the agency, and the above cannot be reached, I authorize *therapy services* or *Ride On* to:

- 1. Secure and retain medical treatment and transportation if needed.
- 2. Release patient records upon request to the authorized individual or agency involved in the medical emergency treatment.

Consent Plan

This authorization includes x-ray, surgery, hospitalization, medication and any treatment procedure deemed "life saving" by the physician. This provision will only be invoked if the person above is unable to be reached.

Date: _____ Consent signature: _____

Patient, Parent or Legal Guardian

Non-Consent Plan

I do not give my consent for emergency medical treatment/aid in the case of illness or injury during the process of receiving services or while being on the property of the agency. In the event emergency treatment/aid is required, I wish the following procedures to take place:

Date: _____ Non-consent Signature: _____

Patient, Parent or Legal Guardian

A COPY OF THE COMPLETED MEDICAL HISTORY SHOULD BE ATTACHED TO THIS FORM.
--- OVER ---

therapy services- RO

chatsworth
10860 Topanga Canyon Blvd
chatsworth, california 91311
818.700.2971 ph
805.309.5234 fx

newbury park/thousand oaks
401 ronel court
newbury park, california 91320
805.375.9078
805.375.8640 fx

Helmet Release

Equestrian vs. Non-Equestrian Helmets

Ride On is committed to providing excellent services in the safest environment possible. Wearing a helmet while mounted is required for all participants at Ride On. In several instances, helmets that are designed for equestrian use certified by ASTM*/SEI are not appropriate for our patients – due to fit, excessive weight or because of sensory issues. In those situations, we choose the next safest option which are helmets designed for other sports such as bicycle riding. Helmet testing is specific to the intended use. For example, bicycle helmets are certified by the CPSC (Consumer Products Safety Commission) and are tested for impact as might occur in a bike riding accident, but are not tested for situations that may arise from an equestrian accident. If bicycle helmets don't work, alternate helmet options may exist and be appropriate for you or your child.

When an ASTM*/SEI equestrian helmet is not appropriate, we will review alternatives with you. It is important to note that no helmet is able to provide protection from all injuries. The patient/family is welcome, and encouraged, to provide a personal helmet for use during hippotherapy. We require that an ASTM/SEI equestrian helmet be chosen when possible. If a non-ASTM/SEI approved helmet is used, such use must be approved by the therapist and the reason noted below. If at all possible, the helmet used should be certified by the appropriate agency.

Special Liability Release

In addition, the patient or parent/guardian acknowledges the potential risk of injury from any fall and the potential increased risk if the patient is wearing a non-ASTM/SEI approved equestrian helmet. By signing below, the patient or parent/guardian agrees to hold RIDE ON and its employees HARMLESS as more fully stated in Ride On's "Participants' Release and Hold Harmless Agreement".

I understand that use of an ASTM/SEI certified helmet for equestrian activities is not appropriate for use by _____, due to the following reasons:

(Patient – please print)

- ___ Poor fit
- ___ Inadequate coverage
- ___ Excessive weight
- ___ Sensory dysfunction
- ___ Other _____.

During the implementation of hippotherapy, a CPSC certified helmet tested for bicycle riding or other sport will be used. If this is also not appropriate, a non-standard helmet may be used. I understand that no helmet can protect against all injuries and that these alternative helmets have not been tested for equestrian activities.

Patient/parent/guardian

Date

Therapist

Date

* ASTM/SEI – American Society for Testing and Materials / Safety Equipment Institute

Therapy Services- RO

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Notice of Patient Information Practices

THIS NOTICE DESCRIBES HOW MEDICAL INFORMATION ABOUT YOU MAY BE USED OR DISCLOSED AND HOW YOU CAN GET ACCESS TO INFORMATION. **PLEASE REVIEW IT CAREFULLY and KEEP THIS COPY FOR YOUR RECORDS**

Therapy Services – RO is required by law to protect the privacy of your personal health information, provide this notice about our information practices and follow the information practices that are described herein.

Uses and Disclosures of Health Information

Therapy Services- RO uses your personal health information primarily for treatment; obtaining payment for treatment; conducting internal administrative activities; fundraising and grant writing and evaluating the quality of care that we provide. For example, we may use your personal health information to contact you to provide schedule reminders, be included in statistics for fundraising, or provide other health related benefits that could be of interest to you.

Therapy Services - RO may also use or disclose your personal health information without prior authorization for public health purposes, for auditing purposes, for research studies and for emergencies. We also provide information when required by law.

In any other situation, *Therapy Services - RO* policy is to obtain your written authorization before disclosing your personal health information. If you provide us with a written authorization to release your information for any reason, you may later revoke that authorization to stop future disclosures at any time.

Therapy Services - RO may change its policy at any time. When changes are made, a new Notice of Information Practices will be posted and will be provided to you on your next visit. You may also request an updated copy of our Notice of Information Practices at any time.

Patient's Individual Rights

You have the right to review or obtain a copy of your personal health information at any time. You have the right to request that we correct any inaccurate or incomplete information in your records. You also have the right to request a list of instances where we have disclosed your personal health information for reasons other than treatment, payment or other related administrative purposes.

You may also request in writing that we not use or disclose your personal health information for treatment, payment and administrative purposes except when specifically authorize by you, when required by law or in emergency circumstances. *Therapy Services - RO* will consider all such requests on a case-by-case basis, but the practice is not legally required to accept them.

Concerns and Complaints

If you are concerned that *Therapy Services - RO* may have violated your privacy rights or if you disagree with any decisions we have made regarding access or disclosure of your personal health information, please contact our Therapy Director at the address listed below. You may also send a written complaint to the US Department of Health and Human Services. For further information on *Therapy Services - RO* health information practices or if you have a complaint, please contact:

Therapy Services at RO – Chatsworth
Gloria Hamblin, Program Director
10860 Topanga Canyon Blvd.
Chatsworth, CA 91311
818.700.2971
gloria@rideon.org

Therapy Services- RO

□ Chatsworth

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805.309.5234 fx

Patient Information Acknowledgment Form

I have read and fully understand *Therapy Services - RO* Notice of Information Practices. I understand that *Therapy Services - RO* may use or disclose my personal health information for the purposes of carrying out treatment, obtaining payment, evaluating the quality of services provided, and any administrative operations related to treatment, payment or fundraising. I understand that I have the right to restrict how my personal health information is used and disclosed for treatment, payment and administrative operations if I notify the practice. I also understand that *Therapy Services - RO* will consider requests for restriction on a case-by-case basis, but does not have to agree to requests for restrictions.

I hereby consent to the use and disclosure of my personal health information for purposes as noted in *Therapy Services - RO* Notice of Information Practices. I understand that I retain the right to revoke this consent by notifying *Therapy Services - RO* in writing at any time.

Patient

Signature of Patient, or Patient's Parent/Guardian if Minor

Date

Therapy Services- RO

Chatsworth

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Payment Agreement

Patient: _____

Parent/Guardian: _____

Address: _____

Email: _____ **Phone:** _____

I understand that Therapy services that include Hippotherapy cost, on average, \$115 per treatment. I intend to assure payment to Therapy Services at Ride On in the following manner:

Required Information

E-check – Checking Savings

Account Number: _____

Routing Number: _____

OR

Credit Card – Master Card / Visa / Amex / Discover

Name on card: _____

Number: _____

Expiration: _____ Security Code: _____ Billing Zip code: _____

___ I intend to submit for reimbursement from my medical insurance and will need receipts/superbills. I understand that I am responsible to verify insurance coverage/potential exclusions of coverage with my insurance company directly.

I understand that there is a cost involved in getting staff and horses prepared for each treatment, and realize that I may be charged a \$25 fee if I do not show for an appointment and do not call with adequate notice. Exceptions are made for extenuating circumstances, as discussed with the program director or treating therapist. I will notify the therapist or Program Director of any changes in the above information so appropriate arrangements can be made for payment.

Signature – patient or parent/guardian

date

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PRESCRIPTION

Patient: _____ Date: _____

Address: _____

Phone: _____ Date of Birth: _____

Diagnosis: _____ Date of Onset: _____

PHYSICAL THERAPY

- physical therapy evaluation
- physical therapy treatment
- other _____

OCCUPATIONAL THERAPY

- occupational therapy evaluation
- occupational therapy treatment
- other _____

SPEECH/LANGUAGE THERAPY

- speech/language therapy evaluation
- speech/language therapy treatment
- other _____

Frequency: _____ Duration: ___ 1 year _____

___ other _____

Precautions/Comments: _____

PLEASE PRINT

Name/Title: _____ MD DO NP PA other _____

Signature: _____ Date: _____

Address _____

City: _____ Zip: _____ Phone: (____) _____

Fax: (____) _____ License/ UPIN Number: _____

Email: _____



Ride On



Demographic Information

Ride On gives over 1,700 Scholarship lessons and treatments per year. The income and ethnicity information below is critical when we pursue funding sources, seek support for scholarships and to determine eligibility for public services funded by the City of Los Angeles. We treat this information with complete confidentiality and only report broad statistics, never personal data.

City of Los Angeles Resident	
Disabled Adult	
Disabled Child (17 and under)	

Race (please check one of the following 10 categories)

Ethnicity (check one)

American Indian or Alaskan	
Asian	
Black or African American	
Native Hawaiian or other Pacific Islander	
White	

Asian AND White	
Black or African American AND White	
American Indian/Alaska Native AND Black/African American	
Balance/Other	

Hispanic/Latino	
Not Hispanic/Latino	

Please find your family size below and **circle** the range of income appropriate for you.

A: Family Size	B: Income	C: Income	D: Income	E: Income
1 Person	\$0 - \$18,250	\$18,251 - \$30,400	\$30,401 - \$48,650	\$48,651+
2 Persons	\$0 - \$20,850	\$20,851 - \$34,750	\$34,751 - \$55,600	\$55,601+
3 Persons	\$0 - \$23,450	\$23,451 - \$39,100	\$39,101 - \$62,550	\$62,551+
4 Persons	\$0 - \$26,050	\$26,051 - \$43,400	\$43,401 - \$69,450	\$69,451+
5 Persons	\$0 - \$28,440	\$28,441 - \$46,900	\$46,901 - \$75,050	\$75,051+
6 Persons	\$0 - \$32,580	\$32,581 - \$50,300	\$50,301 - \$80,600	\$80,601+
7 Persons	\$0 - \$36,730	\$36,731 - \$53,850	\$53,851 - \$86,150	\$86,151+
8 Persons	\$0 - \$40,890	\$40,891 - \$57,300	\$57,301 - \$91,700	\$91,701+

I certify that the information provided on this form is accurate and complete.

Name: _____ Signature: _____ Date: _____

Ride On Staff Name: _____ Signature: _____ Date: _____

RIDE ON THERAPEUTIC HORSEMANSHIP

Participant Release and Waiver Of Liability Assumption of Risk and Indemnity Agreement

Whereas, _____
(Participant's Full Name – Please Print)

will be participating in lessons or other equestrian activities organized by Ride On L.A., a California non-profit corporation doing business as "Ride On", "Ride On Therapeutic Horsemanship", and "Therapy Services – RO" (hereinafter referred to as "Ride On");

Please initial one of the following:

____ Now, therefore, I, the undersigned *parent or legal guardian of the Participant* named above who is under 18 years of age, for myself and on behalf of the participant named above, his or her personal representatives, estate, heirs, assigns, and next of kin,

____ Now, therefore, I, the *Participant* named above, am 18 years of age or older, and I, my personal representatives, estate, heirs, assigns, and next of kin,

do **hereby agree to give up any and all of my legal rights** against Ride On, its agents, employees, participants, officers, directors, representatives, assigns, members, owners of riding premises and trails used in its equestrian activities, affiliated organizations, people with whom it has contracts to provide facilities or services, insurers, and others acting on its behalf ("hereinafter collectively referred to as "RELEASED PARTIES"), as more specifically indicated below:

Acknowledgement of Danger and Assumption of Risk.

I acknowledge that riding horses, being near horses, and being at equestrian facilities and on trails, is **inherently dangerous**, and that no amount of care, caution, instruction, or supervision can eliminate such **dangers**.

I acknowledge such **dangers** include, but are not limited to the following:

1. A horse that may, among other things, buck, stumble, fall, rear, bite, kick, run, stomp, make unpredictable movements, spook, jump obstacles, step on a person's feet, and push or shove a person; saddles, bridles, or other equipment that may loosen, break, or otherwise malfunction; other riders who may not control their animals or ride within their ability, and cause a collision or other unpredictable consequence.
2. The negligent or intentional act or omission of RELEASED PARTIES or a third party.
3. Equestrian activities that may be conducted in areas that are subject to change in condition according to weather, temperature, and natural and man-made changes in landscape.
4. An apparent or hidden defect or dangerous condition of the equestrian facilities and trails.

Any of these and other known or unknown **dangers** may cause me to fall or be jolted or injured in another manner, resulting in the possibility of **serious physical and emotional injury, and death**. In addition, I acknowledge that such **injury and death** could result from **self-inflicted injury and death**. **Despite such dangers, I voluntarily assume the risk and danger of serious injury and death inherent in all equestrian activities organized by Ride On.**

Helmet Requirement.

I acknowledge that Ride-On has required me to wear protective headgear that meets or exceeds the quality standards of the SEI Certified/ASTM STANDARD F 1163 equestrian helmet at all times during mounting, riding, and dismounting horses, because the helmet may prevent or reduce the severity of some head injuries.

Release of Liability.

I agree to **hold harmless, release and discharge** RELEASED PARTIES **from all claims, demands, causes of action, and legal liability** that I may hereafter have for **injuries, damages, and death** related to Ride On equestrian activities including but not limited to **injury, damages, and death** caused by the negligent or intentional acts or omissions of RELEASED PARTIES or third parties.

I shall **not bring any claims, demands, legal actions, and causes of action** against Released Parties for **injury, damage, death, or other losses** sustained by me in relation to Ride On equestrian activities.

Indemnification.

I agree to **indemnify and hold harmless** RELEASED PARTIES as to all **claims, actions, damages, costs and expenses, including attorney’s fees sustained**, as a result of my willful misconduct or gross negligence relating to my participation in Ride On equestrian activities.

California Law.

This agreement is governed by the Laws of the State of California. In the event that any portion of this agreement is determined to be invalid, illegal, or unenforceable, the validity, legality and enforceability of the balance of the agreement shall not be affected or impaired in any way and shall continue in full legal force and effect.

I HAVE READ THIS RELEASE AND WAIVER OF LIABILITY ASSUMPTION OF RISK AND INDEMNITY AGREEMENT; I FULLY UNDERSTAND ITS TERMS AND UNDERSTAND THAT I AM GIVING UP SUBSTANTIAL RIGHTS BY AGREEING TO IT.

Photo Release: I consent to and authorize/ I do NOT consent to and authorize the use and reproduction by Ride On Therapeutic Horsemanship of any and all photographs and any other audio-visual materials taken of me for promotional material, educational activities, exhibitions, social media or for any other use for the benefit of the program.

Date: _____

Participant Name _____ Phone _____

Emergency Contact _____ Phone _____ Relationship: _____

Participant’s Signature: _____ Date _____
(Please sign if 18 or older)

Parent/ Legal Guardian _____ Date _____
(if under 18) (Please Print Name) (please sign)

Therapy Services- RO

□ Chatsworth

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805.309.5234 fx**

□ Newbury Park/Thousand Oaks

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Scholarship Application Form

Therapy Services/Ride On is happy to provide partial scholarships for our patients who may require financial assistance whenever funds are available. Please submit the completed application and **most recent income tax return** to Ride On. If a scholarship is approved, there will be a specific time limit, and re-application will be required.

Participant's Name: _____ Date of Birth: _____

Address: _____

Cell Phone: _____ Email: _____

Parent/Guardian (for minors): _____

Occupation (participant/parent): _____ Spouse's Occupation: _____

The following information will help Ride On to determine eligibility for scholarship funds. All identifying information on scholarship application forms is kept strictly confidential.

Family Income: _____ House Hold Size (adults/children): _____

What extenuating circumstances/financial burdens exist? (For example, other siblings with a disability, financial support of other family members, recent job loss, etc.) _____

Is this the first time participating at Ride On? Yes No

Is this a renewal application? If so, please indicate the benefits received from the previous scholarship and the reasons why the scholarship is being requested again.

I have read and understand the scholarship application and the requirements for receipt of the scholarship and would like to be considered for scholarship.

Signature: _____ Date: _____

For Office Use Only:

Scholarship Granted: _____ Start and End Date: _____

Amount granted: _____ Date notified: _____